

AGENDA

Pearl City Community Unit School District #200
Pearl City, IL 61062

Wednesday, October 21, 2020
6:30 P.M. – High School Cafeteria

Pursuant Executive Order 2020-44, issued on June 26th, signed by Gov. Pritzker, Pearl City School District may conduct all or portions of this meeting by use of telephonic or electronic means without a physical quorum present in the boardroom. Regular meeting time: 6:30pm

Public access to this meeting may be either in-person or through Google Meet and is available as follows:
Phone number- Dial phone number and then follow directions to enter the PIN number.

Phone Numbers

(US)+1 470-222-8747

PIN: 742 208 096#

Individuals wishing to speak during public forum may make their public comment during the public comment section in-person, at the regular scheduled meeting or they must submit a request to address the School Board no later than 4:00 p.m. on the day of the meeting to jsheffey@pcwolves.net. Please provide first and last name and topic you would like to address along with the information you would like to address.

- A. Call to Order
- B. Roll Call of Members
- C. Approve the Agenda
- D. Recognition of Guests & Public Comment
- E. Consent Agenda
 1. Approval of September 23, 2020 Public Hearing, Regular Board Meeting & Closed Session Minutes
 2. Approval of Bills and Payroll through October 16, 2020
- F. Communications
 1. FOIA
 2. April 6th, 2021 Election – 4 Seats available
- G. New Business
 1. Financial Presentation – Informational
 2. Approval to move forward with E Learning Process – Potential Action Item
 3. Approval of Resignation of Elementary Para - Potential Action Item
- H. Closed Session
 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5 ILCS 120/2(c)(1), amended by P.A. 99-646.
- I. Adjourn

***Copies of the agenda and public documents can be picked up at the District Administrative Office at 100 S. Summit St, Pearl City, IL 61062 during its regular business hours.

BOARD OF EDUCATION DISTRICT #200
PUBLIC HEARING

September 23, 2020

Mr. Bremmer, President, called the public hearing to order at 6:20 p.m. Roll call found the following members present: Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey. Also present were Superintendent Schiffman, Secondary Principal Ben Asche, Elementary Principal Brent Chrisman, Hannah Rasmussen, and two phone attendees.

Dr. Schiffman presented the budget. No public comments were made.

Mr. Pauley motioned to adjourn the public hearing 6:26 p.m. Mrs. Keltner seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

REGULAR BOARD MEETING

Mr. Bremmer, President, called the regular board meeting to order at 6:30 p.m. Roll call found the following members present: Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey. Also present were Superintendent Schiffman, Secondary Principal Ben Asche, Elementary Principal Brent Chrisman, Hannah Rasmussen, Richard Sargent, and two phone attendees.

Mr. Crackenberger motioned to approve the agenda. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

The board recognized guests and public comments were allowed. One public comment was emailed in with questions regarding hot spots.

Mrs. Keltner motioned to approve the consent agenda. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

The FOIA request from Ms. Deb Weiss was reviewed, four Pearl City School Board seats are up for election. Petition packets can be picked up at the county clerks' office.

Mr. Pauley motioned to approve the 2020-2021 Budget. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to approve the request to seek bids for construction of the Pearl City School Parking Lot. Mrs. Keltner seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Sheffey motioned to approve the request to seek bids for the construction of the Pearl City School Building Roof. Mr. Crackenberger seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Keltner motioned to approve the 2020-2021 District Strategic Plan. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to approve the following Amended/New Board Policies: 2:220-School Board Meeting Procedure; 2:220-E9- Requirements for no physical presence of quorum and participation by audio or video during disaster declaration; 4:180-Pandemic Preparedness; 7:40- Non-public students, including parochial and home-schooled students; 7:190- Student Behavior; 7:190-E2- Student Handbook Checklist; 7:340- Student records; 7:345- Use of Educational Technology, student data and privacy; 2:250-E2- Immediately Available district public reports and records; 2:260- Uniform Grievance Procedure; 2:265- Title IX Sexual Harassment Grievance procedure; 2:265-E- Title IX Sexual Harassment Glossary of Terms; 5:10- Equal Employment Opportunity and Minority recruitment; 5:20 Workplace Harassment Prohibited; 5:100- Staff Development Program; 5:200 Terms and Conditions of Employment and Dismissal; 5:220- Substitute Teachers; 5:330- Sick Days, Vacation, Holidays, and Leaves; 7:10 Equal Educational Opportunities; 7:20 Harassment of Students Prohibited; 7:180- Prevention of and Response to Bullying, Intimidation, and Harassment; 7:185- Teen Dating Violence Prohibited. Mrs. Keltner seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Sheffey motioned to enter closed session at 7:01 p.m. Mr. Crackenberger seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Crackenberger motioned to enter open session at 7:38 p.m. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to affirm the Complaint Manager's findings and recommendations regarding the June 24th, 2020 Uniformed Grievance Complaint and not impose any further action to be taken, and further move that the Board issue a written determination letter to the complainant detailing the Board's decision. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Sheffey motioned to approve hiring Rebecca Luther as an Elementary Paraprofessional. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to adjourn the meeting at 7:39 pm. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Respectfully submitted,

Janis Sheffey, Recording Secretary

Chad Bremmer, Board President



Mike Schiffman <mschiffman@pcwolves.net>

FREEDOM OF INFORMATION ACT REQUEST

1 message

Deborah Weiss <dweiss@whittedtakiffaw.com>
To: Mike Schiffman <mschiffman@pcwolves.net>

Sun, Oct 11, 2020 at 1:01 AM

Dear Supt. Schiffman:

Please consider this correspondence as a formal request for public records pursuant to the Illinois Freedom of Information Act ("FOIA") as delineated at 5 ILCS 140/1 *et seq.* This request includes any incidental or non-requested information that is included in the responsive public records, including, but not limited to, attachments. If any part of this request is denied, please reference both the specific document and the legal basis for the denial.

Pursuant to the FOIA, please provide the following public records of Pearl City School District No. 200:

1. Public records regarding and/or related to the \$336.54 in Pearl City School District's Pearl City Educational Foundation account as listed in the September 23, 2020 financial records posted online. This would include, but not be limited to, copies of the deposited funds and any correspondence about these funds by and/or on behalf of Pearl City School District.
2. Copies of Pearl City School District staff's Medicaid certifications for school years 2018-19, 2019-20 and 2020-21.
3. From 2018 to the present, public records on which Pearl City School District relies to submit special education services provided by them for Medicaid reimbursement without express parental consent.
4. From 2018 to the present, please provide school and/or other policies on which the District relies in managing its Activity Accounts, including, but not limited to, how funds are designated to a specific account, transferring funds between activity or accounts and disbursement of funds.

The principal purpose of this information request is to safeguard the educational interests of students in this district and to protect the health, safety, welfare and legal rights of the general public. These requests for information are not for the purpose of personal or commercial gain. Accordingly, pursuant to 5 ILCS 104/6(b), we request a waiver of any copying fees. We are willing to accept the records electronically. Please be aware that FOIA requests require a response within five (5) business days of your receipt. We look forward to your timely compliance.

If you have any questions regarding this request, please contact the undersigned.

Thank you in advance for your consideration.

Best,

Debby

Deborah Weiss, Esq.

10/12/2020

Pearl City School District #200 Mail - Regarding posting back-up paperwork to the board packet, as per my request.



Mike Schiffman <mschiffman@pcwolves.net>

Regarding posting back-up paperwork to the board packet, as per my request.

Lisa Allseits, [REDACTED]
To: Mike Schiffman <mschiffman@pcwolves.net>
Cc: Lisa K Allseits [REDACTED]

Wed, Sep 23, 2020 at 7:54 PM

Mike,

I requested that you post the back-up documents to the board packet and they are not yet posted to the Pearl City School District #200 website nor have you responded to my email of today (09/23/2020).

So please, as a matter of Public Records, forward to me all purchase documents (e.g., purchase requests, purchase orders, approval documents, checks showing payment for goods or services, etc.) that will legally back-up the numbers that are shown within the Board Packet and the Board Financials as purchases, reimbursements, etc. for the September 23, 2020 Board of Education meeting.

I will do the school board's due diligence for them since they are inexplicably incapable of doing so during the Public meeting.

Thank you,

Lisa Allseits

Pearl City School District Virtual Community Meeting

Financial Planning

Presented by:

Mike Schiffman, Superintendent

October 28, 2020

6:00-6:30pm

Virtual Forum

Financial Planning

Objectives:

- Discuss the financial planning process
- Discuss the data used
- Review trends
- Facts vs Future
- Conclusion

Financial Planning

Process:

- Superintendent takes facts and data to assist the district in making important financial decisions.
- How the district uses this information:
 - Budget Planning
 - Trend Analysis
 - Set Fiscal Policies
 - Scenario Analysis
 - Annual Update and Reassessment
 - Negotiations

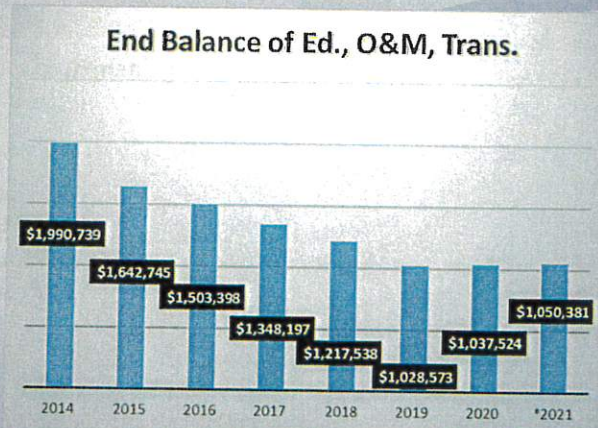
Financial Planning

Data Elements:

- Three years of Audited Annual Financial Reports
- FY2020 Budget and FY21 Projections
- Tax Levy
 - Tax Cap (5% or CPI whichever is less)
- Equalized Assessed Valuation
 - Consumer Price Index (CPI)- 1.9
- Staffing ratios
- Evidence Based Funding
 - Based on number of at-risk students
 - Based on formula from state
 - <https://www.illinoisreportcard.com/district.aspx?districtid=08089200026&source=environment&source2=evidencebasedfunding>
- Compensations and Benefit information
 - Health claims and premium
 - TRS; IMRF
 - School Curriculum and projects

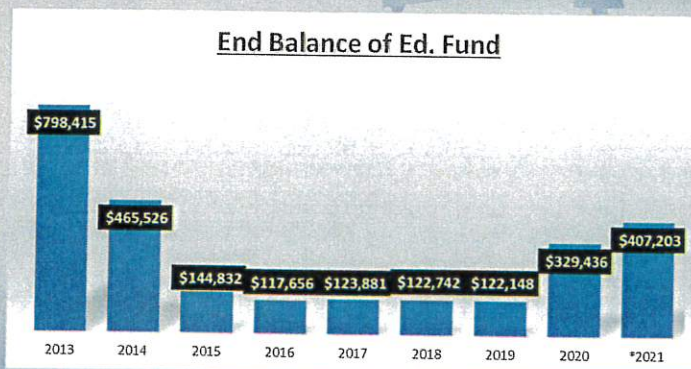
Financial Planning

Aggregated History (Education, O&M, Trans.)



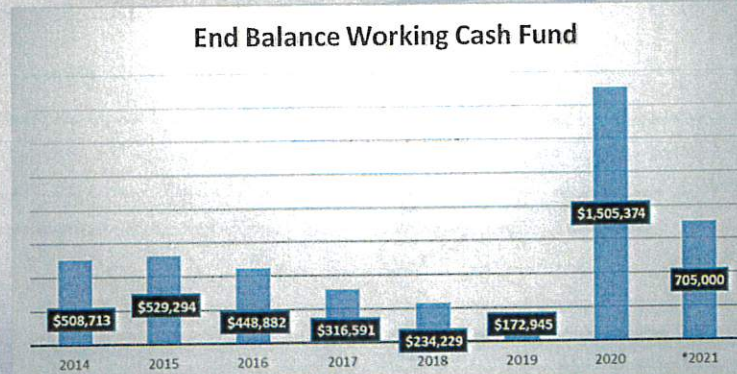
Financial Planning

Aggregated History Education Fund



Financial Planning

Aggregated History Working Cash Fund



Financial Planning

Facts vs. Future

Facts:

- 2010-2014 state did not pay bills and prorated districts.
- Local property tax revenue is increasing due to a little growth in EAV (tax cap)
- (Last year property taxes decreased for the school This was a difference of approx. \$300.00/\$100,000 house or 110 cents/\$100 dollars of EAV)
- Evidence Based Funding is being received consistently however they are far below what the evidence shows the district should be receiving
- <https://www.illinoisreportcard.com/district.aspx?source=environment&source2=evidencebasedfunding&Districtid=08089200026>
- State not fully reimbursing for Special Ed. and Transportation
- Roof and Parking Lot will take a lot of WC Fund

Financial Planning

Future:

- Revenue streams are uncertain
 - Property Tax Freeze legislation
 - Lower Commercial and Resident EAV
 - Governor comments on taxing
- Several facility projects to maintain a safe environment for students due to financial constraints (Roof Repairs \$850,000; Parking Lot \$100,000)
- Updating curriculum (ELA; SS)
- Increases in health insurance premiums
- State mandate increases in teacher salary (2024) and min. wage (2025)
- The district will continue to monitor reductions with the intent to try and minimize the impact on instructional programming and continue to offering excellent student services

Financial Planning

- Illinois School Report Card
 - EBF
 - Spending Per Pupil
 - Revenues
 - Expenses
- <https://www.illinoisreportcard.com/district.aspx?source=environment&source2=perstudentspending&Districtid=08089200026>

Source: Illinoisreportcard.com

Financial Planning

Conclusions:

- The district should be aware of the uncertainty of monies from the State- COVID, Categorical, Mandates, Acts
- The impact of future funding needs for both IMRF and TRS are unknown
- Updating of facilities and curriculum

Financial Planning

Things to Remember:

- 1) The district is not in this storm alone.
- 2) The state needs to pay their bills and stop with expensive mandates while also reducing revenue sources.
- 3) The district has in the past and will continue in the future to provide a superior education within the limits of the revenues.
- 4) We hope the community continues to look at the School District as an investment and not as an expense.



PEARL CITY C.U.S.D. #200

100 S. Summit

Pearl City, Illinois 61062

815-443-2715 Fax - 815-443-2237

www.pcwolves.net

DR MICHAEL SCHIFFMAN
Superintendent

MR BEN ASCHE
JH/HS Principal

MR BRENT CHRISMAN
Elementary Principal

*Pearl City School District 200
E-Learning Plan (Emergency or Severe Weather Days)
2020*

Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day:

During e-learning students must be provided work from the teachers they were assigned to see on the missed day from multiple subject areas that equate to no more than 5 hours of participation.

Administration will post an attendance link on the parent and student Skyward email account that includes a form to track student attendance. The work will be assigned to the students on the emergency day and will be due to be submitted back to the teacher or staff member. Students will have up to five days to complete the assignments once coming back to school. Teachers may assign multiple day's work if the district is in need of being closed for known extended time.

On an e-learning day the teachers shall be scheduled to work from 8:30-1:30. Teachers shall be available for technology support or if a student has a question regarding an assignment.

Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program.

Elementary Students K-1

Elementary students do not take their chromebook home. Therefore, the elementary teachers will be putting together research based assignments that the students can do while school is closed. Teachers will also be able to place information for students on their website pages and parent skyward addresses and be able to access the information at home. The assignments will focus on Reading and Math. Special Ed. teachers will create assignments based on the goals of their students.

Elementary Students 2-6

The school district will allow the 2-6 grade students to take their chromebook home during the school closure. Teachers will be able to upload assignments to Google Classroom on a regular basis. Teachers may also place multiple assignments on the Google Classroom so students are prepared ahead of time. SPED teachers will work with students on their individual goals. Teachers may also send assignments home with the students the previous evening, so students can do the work on the chromebook.

Junior High

The school district will allow the Junior High students to take their chromebook home during the school closure. Teachers will be able to download assignments on Google Classroom on a regular basis. Teachers may also place multiple assignments on the Google Classroom so students are prepared ahead of time. SPED teachers will work with students on their individual goals. Teachers may also send assignments home with the students the previous evening, so students can do the work on the chromebook.

High School Students

The school district allows HS students to take chromebooks home. Therefore, teachers will place assignments on Google Classroom. Teachers will be able to download assignments on Google Classroom on a regular basis. Teachers may also place multiple assignments on the Google Classroom so students are prepared ahead of time and in case they do not have access to the internet.

Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.

If there is no internet access or if poor weather and power outages create issues for internet connections staff will work with the student/parent to make arrangements for an opportunity for the work to be completed at a later date. Parents should reach out to the school to make arrangements or to let people know they do not have internet access.

Ensure appropriate opportunities for students with special needs

Students with special needs will have assignments modified or provided based on their IEP goals from their Special Education teacher or related service provider. Therefore, specialists should also provide guidance to students when appropriate.

Monitor and verify each student's electronic participation

Tracking student attendance is a state requirement in order to count this as a school day and not make this up at the end of the year. Administration will post an attendance link on the parent and student Skyward email account that includes a form to track your attendance.

All work will be posted on the district website or Google Classroom by 9:00am on the e-learning day. The work will need to be completed and turned in either electronically or in paper form to verify the student's participation on the e-learning day.

Address the extent to which student participation is within the student's control as to the time, pace, and means of learning

Student participation will vary based on the grade level and age of the student

Provide effective notice to students and their parents or guardians of the use of particular days for e-learning

Communication will go to parents explaining our e-learning plan for the year and it will be posted on our website. Parents will also be notified through an all call message about using e-learning plan day during an emergency or severe weather day.

Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program

All teachers have been assigned a laptop or chromebook for use at school and at home. Teachers will be available for support from 8:30-1:30pm

General Expectations

In general, student work on a remote learning day will be based upon research informed instructional practices. Some examples of research informed instructional practices appropriate for remote learning include, but are not limited to:

1. Setting Objectives
2. Reinforcing Effort/Providing Recognition and Feedback
3. Cues, Questions & Advance Organizers

4. Nonlinguistic Representations (Graphic Organizers)
5. Summarizing & Note Taking
6. Identifying Similarities and Differences
7. Generating & Testing Hypotheses
8. Homework for later grades with minimal parental involvement with a clear purpose
9. [Scaffolding Instruction](#)
10. Student practice
11. Individualized Instruction
12. Inquiry-Based Teaching
13. Concept Mapping
14. Reciprocal Teaching
15. Promoting student metacognition
16. Teacher clarity (learning goals, expectations, content delivery, assessment results, etc.)
17. Setting goals or objectives
18. Higher-level questioning
19. Learning feedback that is detailed and specific
20. [The Directed Reading-Thinking Activity](#)
21. Question-Answer Relationship
22. KWL Chart
23. Comparison Matrix
24. Anticipation Guides
25. Response Notebooks
26. Student Reflection
27. Use of software programming vetted and approved for usage by Pearl City School District

One of the best pieces of advice offered from other states is to not overwhelm students with work on these days. Students will not be expected to complete the equivalent of classwork time and additional homework in our traditional school day during a remote learning day. The law requires 5 clock hours of instruction and appropriate learning opportunities for all students' needs. Student work should be relevant, meaningful, and manageable for them. Should a circumstance, such as a power outage or lack of internet access at their home prohibit a student from completing an assignment(s), that student will be given adequate time to make up the assignment *without penalty* once school resumes. If it is known in advance that a student does not have access to the internet or required technology to complete the work, a non-electronic method of completing the work, if available, should be provided to the student. All students will have five (5) school days to submit any expected work on a remote learning day for full credit.